

The Presbytery of Elizabeth

Presbyterian Church (USA)

STATED MEETING

#664

The Clinton Presbyterian Church

Clinton, NJ

May 27 MMXIV

ATTENDANCE.

Congregation	Teaching Elder (TE)		Ruling Elder (RE)	
Avenel (2)	Robert Louer	A	Darla Hunt	P A
Basking Ridge (3)	Dennis Jones Maureen Paterson	A A	John Hoare Mike Rountree	P P A
Bedminster, Lamington (2)	Matthew Davis [Vacant (A)]	E -		A A
Berkeley Heights, Westminster (2)	Diane Ruffle	P	Eugene Daniel	P A
Bernardsville, First (2)	Chester Kim	A		A A
Carteret, First (2)	Chris Bridge	A		A A
Clark, Osceola	[Vacant (P)]	-	Carol Riddlesdorfer	P
Clinton	Tracey C. Henry	P	Lisa Lomauro	P
Cranford (2)	Chris Kile Elizabeth Alexander (T, A)	P A	Amy Aaroe Gail Clauer	P P
Edison, Community	Kenneth Macari	P	Charlotte Toke	P
Edison, Lord of Hope	Chang Woo Lee	A		A
Edison, Oak Tree	Jill Hedlund Kitsko	E	Madelynne Lindsey	P
Elizabeth, First	Robert Higgs Jeniffer Rodriguez (A)	P P	Pat Loboda	P
Elizabeth, Second	Michael Granzen	P	Linwood Bagby	P
Elizabeth, Third-Westminster	Keith R. Schmitt (T)	E		A
Elizabeth, Siloam-Hope	John Howard	E		A
Fanwood	David Jahnke	P		A
Fords, First	Douglas Kurtz (T)	A		A
Garwood	[Vacant (P)]	-		A
Hillside Millennium	Jupiaci Gomes	P		A
Iselin, First	James F. Thomas	E		A

Liberty Corner (3)	Donald Feuerbach Anne Havrilla (A)	E A	Don Mayer-Brown Gerard Nelson Jack Paddon	P P P
Linden	William Weaver	E		A
Linden, Calvin	Ryan Landino	P	Jan Andras	P
Martinsville, Christ	Susan Joseph Rack	P	Sheila Breeding	P
Metuchen, First (2)	Samuel Massengill Arlo Jones (A) [see Clerk's Report] Mercy Rumengan (PA)	E P P		A A
Middlesex	Vacant (P)	-	Ruth Mikalonis	P
Mountainside, Community	Chris Belden	P	Marjorie Bradshaw	P
New Providence (2)	Jeffrey Ebert Michael Flavin (A) Ian Rankine (A)	A P P		A A
No. Plainfield, Watchung Ave.	[Vacant (P)]	-	Gwyn Gronlund	P
Perth Amboy, First (2)	Peter Hofstra	A		A A
Pittstown, Bethlehem (2)	Laurie Sponaugle	P	Marilyn Ford	P A
Plainfield, Bethel (2)	Jonathan Williams (CRE)	P		A A
Plainfield, Crescent Ave (2)	Lynn Santulli (T)	P	Joan Pivnichney	P A
Plainfield, Nuevas Fronteras (2)	Victor Aloyo, Jr.	A		A A
Plainfield, United (2)	Victor Aloyo, Jr. (T) Amaury Tañón-Santos	A A		A A
Pluckemin (2)	A. Coile Estes Margaret Mitsuyasu (A)	E P		A A
Rahway, First (2)	Erin Hayes	P		A A
Roselle, First (2)	Karen Chamis	P		A A
Scotch Plains, Willow Grove (2)	Cynthia Cochran-Carney	P	Sue Buchanan	P A
Springfield, First (2)	Victoria M. Ney	E	Dawn Clarke	P A
Summit, Central (3)	Don Steele John Illian (A)	E E		A A A
Union, Connecticut Farms (2)	Roberta Arrowsmith	E		P P
Union, Townley (2)	Howard Bryant (T)	P	Janet Sangekar Carole Schmitt	P P
Warren, Trinity United (2)	[Vacant (P)]	-		A A
Westfield (4)	Raymond Roberts Mike Samson (A) Emily Wilmarth (A)	P A P	David Foltz David Rogers	P P A A

Woodbridge, First	Leslie Dobbs-Allsopp Shelley Gardner (A)	A P	Marilyn Stephan	P A
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Teaching Elders Engaged in a Validated Ministry (G-2.0503a)

Cheryl D. Galan, Transitional Leader (Presbytery of Elizabeth)	P
Nadia Ayoub, Mission Worker, (PUCSA Worldwide Mission - The Ukraine)	E
Paul F. Rack, Stated Clerk (Presbytery of Elizabeth)	P

Teaching Elders Engaged in a Validated Ministry Beyond the Jurisdiction of the Church (G-2.0503a)

Isaac Ahn (Evangelical Fellowship Chapel (EFC) of Parsippany, NJ)	A
Deirdre Greenwood White (Annisquam Village Ch, Gloucester, MA)	E
Kathryn Henry (Peapack Reformed Church, Gladstone, NJ)	E
Jennifer T. Hrynyk (Community Congregational Ch, Short Hills, NJ)	E
Christina L. McCormick (The Westminster Schools, Atlanta, GA)	E
Dorothy Morris (Norwood Terrace, Plainfield, NJ)	P
Arthur Pace, U.S. Army Chaplain (Pennsylvania)	E

Members at Large (G-2.0503b)

Nancy Munshour Asbury	E
Jennifer Butler (Washington DC)	E
Sally Campbell	P
Brian Croak	A
Lawrence Finn III	A
Leslie Foltz-Morrison (New York, NY)	E
Murv Gardiner	A
Philip M. Jones	E
Frank Muse (Leola PA)	E
John S. Oh (Fullerton, CA)	E
Neal Presa	E
Chris Taylor (Weaverville, NC)	E
Joseph Yoon	A

Honorably Retired (G-2.0503c)

Beth Anderson-Domer	E
Charles Baier	P
Helen Beglin	E
Robert Beringer (Maine)	E
Frederick Black	P
Russell Block	E
Charles Brackbill	E
Howard Bryant [see Union, Townley]	-
Reid S. Byers, Jr.	E
John Dunlap, Jr. (Pennsylvania)	E

Abraham Luckhoff (Georgia)	E
Charles Maxell (Michigan)	E
John Millar (Manitoba Canada)	E
Hibbert Moss	E
Douglas Muller (South Africa)	E
John Naugle (Pennsylvania)	E
Janet Vane Pederson	E
Corina Rodriguez (Texas)	E
Bruce Schundler	E
Timothy J.J. Shu	E

Joseph Garlic	
Leonard Grant (Florida)	E
Douglas Grote	E
L:inda Hora	P
David Krotchko	E
Winter Lantz (North Carolina)	E

Brooks Smith	P
Mark Smith	E
John Stephenson	P
W. Alfred Tisdale, Jr. (Connecticut)	E
James Verser	E
Je Sun Yoo	E

Corresponding & Temporary Members

Rev. Christine R. Bridge, Evangelical Lutheran Church, NJ Synod (Carteret, First)	A
Rev. Leslie Dobbs-Allsopp, New Brunswick Presbytery (Woodbridge, First)	P
Rev. Keith R. Schmitt, Reformed Church in America (Elizabeth, Third-Westminster)	P

Ruling Elders Serving on Cabinet

Amy Aaroe (Cranford, First), Presbyterian Women	A
Linwood Bagby (Elizabeth, Second), Past Moderator	-
Phyllis Black (Metuchen, First), Acting Moderator	P
Dawn Clarke (Springfield, First), COM	-
Alicia Tamilio (Pittstown, Bethlehem), EDU	A
Arthur Winter, Jr. (Cranford, First), OSCU	P

Ruling Elders Who Have Served as Moderator

John Cavicchia (Fanwood)	A
Alan Ford (Bethlehem)	P
Susan Krivenko (Rahway, First)	E
Barbara McLaughlan (Westfield)	P
Bonnie Ruggiero (Willow Grove)	P
Michael Young (Bethlehem)	A

Commissioned Ruling Elder (G-2.10)

Jonathan Williams (United) [serving Plainfield, Bethel]	P
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Certified Church Service: Presbytery and Certified Church Service (G-2.1102); VOICE no VOTE

RE Sara L Burke (Westfield) (Presbytery Staff), Administrative Personnel Association Level III	P
Sue Harmon (Metuchen), Administrative Personnel Association Level III	E
RE Meredith Matlock (Metuchen), Administrative Personnel Association Level III	E
RE Ruth Mikalonis (Middlesex), Administrative Personnel Association Level III [see Middlesex]	E

Certified Church Service: Certified Christian Educators (G-2.1103)

TE Roberta Arrowsmith (Union, Connecticut Farms) [see Union, Connect Farms]	--
TE Cheryl Galan (Transitional Leader)	--
TE Chester Kim (Bernardsville) [see Bernardsville, First]	--

A - Associate Pastor (G-2.0504a)
T - Temporary Pastor (G-2.0504b)
PA - "Parish Associate"
CRE - Commissioned Ruling Elder (G-2.10)

Others in Attendance: Elizabeth Quintero (Presbytery Staff), Sarai Mendez and Vanessa Mazariegos (*Nuevas Fronteras*), Dianne Ledder (Watchung Ave), Pat Meyer and Alan Toke (Edison, Community), Rick Hyman (Clinton), Claudia Heffner (Osceola), Nicholas Bradshaw (Mountainside, Community), Elise Bates Russell (Johnsonburg), and from Pluckemin: Howard V. Norgalis, Christine Phillips, Dale Albright, and Carol Wildonger.

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MINUTES.

The Presbytery at Worship.

The presbytery met for worship featuring a sermon by Tracey Henry (Clinton). The presbytery also commissioned the Commissioners and Young Adult Advisory Delegate to the 221st General Assembly.

Learning Component.

“Choosing Fun Over Drudgery”

Cheryl Galan led the presbytery through a learning time centering on another choice from Nixon’s book, *I Refuse to Lead a Dying Church*. This time we were asked to choose fun over drudgery. One of the ways to do this is to take time for intentional relationship-building during meetings of the presbytery. To facilitate this, the presbyters sat at tables laden with various things intended to raise the fun quotient. We read and joked about the sentences written on slips of paper that we drew from a Chinese take-out box. A presbytery gathering should be interactive and fun; it should be about making connections and opening ourselves to each other and to God. Even the most drudge-filled tasks in the church or in a presbytery may be transformed into something fun and engaging.

The presbytery viewed a clip from the film, *Finding Neverland*, concerning the importance of imagination. Is this *just* a presbytery meeting? Is anything *just* its most boring, predictable, and prosaic manifestation? In this spirit we were asked to complete the sentence: “Imagine a presbytery that...”

Finally, the participants made various figures out of the Play-Doh provided at the tables.

Call to Order.

The 664th Stated Meeting of the Presbytery of Elizabeth was held on Tuesday, May 27, 2014, at the Clinton Presbyterian Church, in Clinton, NJ. The meeting was called to order at 7:26 pm (EDT), and opened with a prayer by Phyllis Black (Metuchen) the Acting-Moderator of Presbytery.

A quorum was present.

The Moderator introduced the Host Pastor, Tracey Henry (Clinton), who welcomed the presbytery and introduced the facility.

A first-time commissioners were introduced from the Bethlehem church.

The presbytery **VOTED** to seat teaching elder Allison Seed (Heartland Presbytery) and ruling elder Elise Bates Russell (Newton Presbytery) as Corresponding Members for this meeting.

Stated Clerk.

Paul F. Rack (LOB)*, Stated Clerk, presented his report, which consisted of the following Consent Agenda:

1. Approve the distributed Docket for this meeting, with the change that there will be no report from the Nominating Committee.
2. Approve the distributed Minutes of the 663rd Stated Meeting.
3. Approve of the submitted requests for Excuses, which were collected at the meeting. (See the Attendance, above.)
4. The report of the Treasurer of Presbytery, for information. (See Appendix I.)
5. The reception of a written report from the Moderator of Presbytery.
6. The reception for information of the Minutes of Presbytery Cabinet for April, 2014.
7. The Report of the Trustees of Presbytery.
 - a. The second-reading and adoption of proposed changes in Presbytery By-Laws. (See Appendix II.)
 - b. The reception for information of the Minutes of the Board of Trustees

8. The approval of the review of the 2013 Session Records of the Clinton and Westminster churches.
9. The granting to the Hillside Millennium church, at the request of the session, a waiver on the term limit requirements for ruling elders Lucy Alcantara and Valdeir Paiao, allowing them to serve a third consecutive three-year term on session. (See *Book of Order*, G-2.0404.)
10. The Committee on Preparation for Ministry.
 - a. Enroll Christopher J. Voorhees (New Providence) as an Inquirer.
 - b. Enroll Janine Carambot (Bernardsville) as an Inquirer.
11. The approval of the distributed Teaching Elder/Ruling Elder Balance Proposal for 2014-2015. (See Appendix III.)
12. The annual publication of the list of former members of the Permanent Judicial Commission. (See Appendix IV.)
13. The report of the review of Presbytery Minutes of 2013 by the Synod, which were approved with one exception. (See Appendix V.)

The presbytery **VOTED** to enact all the items on the Consent Agenda.

Camp Johnsonburg.

Elise Bates Russell, the Executive Director of the Johnsonburg Presbyterian Center, introduced herself and talked about the exciting legacy, programs, and changes at the camp.

The Board of Pensions, PCUSA.

Allison Seed (Homestead Presbytery), the Regional Representative from the Board of Pensions, spoke of the changes at the board.

First, a 4.6% experience apportionment had been granted, based on good performance of the pension investments.

Second, "Call to Health" program. 2015 medical deductibles will be 1.5% of TES; but by participating in "Call to Health," including an annual check-up and engaging with an active health nurse if called, the deductible will be reduced. Other health actions include a vision exam, cease tobacco use, and attend Credo if invited. It is all tracked on the Call to Health web-site under pensions.org.

Third, she reminded the presbytery of the medical dues changes coming in 2015: 24.5% family coverage; 23% member-only coverage. Churches will have to discuss with pastors regarding which type of coverage is best suited for their situation.

Disaster Response Commission.

Brooks Smith reported for the Disaster Response Commission. He talked about the current status of relief efforts, and the possibility that new resources will become available. Poor families are particularly hard hit and need assistance repairing their homes. Mike Rountree (Basking Ridge) has coordinated 34 work days, with 164 people, on 54 projects, over a total of 1,968 hours. The presbytery expressed its appreciation to Mike for his fine response to God's call in his life.

Committee on Preparation for Ministry.

Ryan Landino (Calvin) reported for the Committee on Ministry. He introduced Theodore D. Jordan (New Providence) whom the Committee is recommending be advanced to Candidate status. Theodore read his Statement of Sense of Call and responded to the questions of the presbytery. The presbytery **VOTED** to approve of his move to Candidacy. Pastors and members of the New Providence church came forward for a prayer with Theodore.

Committee on Ministry.

The report of the Committee on Ministry was presented by Dawn Clarke (Springfield), co-chair.

1. The presbytery **VOTED** to dissolve the pastoral relationship between the Pluckemin church and Coile Estes; and approve the distributed Termination Agreement. A congregational meeting voting to dissolve the call was held on May 4, 2014, moderated by Charles Baier (HR), and another congregational meeting was held to approve the terms on May 18, 2014, moderated by Sally Campbell (MaL).

Terms of Dissolution

A lump sum totaling approximately two months of Total Effective Salary:	\$16,500
Six monthly payments of \$6,250	\$37,500
The Reimbursement of moving expenses up to \$5,000	\$5,000
TOTAL	\$59,000

The session will forgive the payment of interest on the mortgage held by the church on property owned by Rev. Coile Estes for twelve months.

2. The presbytery **VOTED** to approve the call of Marian Lynn Santulli as pastor of the Crescent Avenue church,

Terms of Call

Salary	\$28,550	
Housing and Utilities	\$25,750	
Total Effective Salary		\$54,300
Pension & Medical	\$19,005	
Vacation	One month	
Total Compensation		\$73,305
Professional Allowance	\$3,000	
Continuing Education Allowance	\$1,800	
Continuing Education Leave	Two weeks	
TOTAL		\$78,105

3. The presbytery **VOTED** to approve the following Administrative Commission to install Lynn Santulli her as Pastor at the Crescent Avenue church on June 8, 2014, at 1:30 pm.

Ruling Elders

Phyllis Black (Metuchen), Moderator, presiding
Andre McIntyre (Crescent Avenue)
Robert L. Hole III (Pluckemin)

Teaching Elders

Brooks Smith (HR)
Kathy Henry (Peapack Reformed Church)

4. Presbyter Clarke also announced the Boundary Training event scheduled for September 11, 2014, at the Metuchen church. This is in cooperation with Newton, New Brunswick, and Monmouth presbyteries. Attendance is required for all teaching elders in the presbytery. Presbytery Galan came forward to describe the event and encourage attendance.
5. The presbytery **VOTED** to dissolve the pastoral relationship between Emily Wilmarth and the Westfield church, *if the way be clear*. Presbyter Wilmarth has received a new call and requested the dissolution, but the congregation has not yet acted. They are scheduled to meet on June 1, 2014.
6. The Committee on Ministry also took the following actions under authority granted to it by the presbytery (G-3.0106):
 - a. Approved a Temporary Pastor Covenant between the session of the Watchung Avenue church and Jean A. F. Holmes (Palisades Presbytery), and granting her permission to labor in our bounds, from May 15, 2014, to May 14, 2015.

<u>Terms of the Covenant</u>		
Salary	\$12,000	
Housing	\$45,000	
403b Contribution	\$6,000	
Total Effective Salary		\$63,000
Pension & Medical	\$22,050	
Vacation	31 days	
Total Compensation		\$85,050
Professional Allowance	\$3,000	
Continuing Education Allowance	\$1,800	
Continuing Education Leave	14 days	
TOTAL		\$89,850

- b. Approved the following presbyters to serve as Moderators of sessions:

Osceola	RE Dawn Clarke (Springfield)
Third-Westminster	TE James Thomas (Iselin)
Garwood	TE James Thomas (Iselin)
Middlesex	RE Madelynne Lindsay (Oak Tree)
Trinity United	TE Margaret Mitsuyasu (Pluckemin)

- c. Received the reports from the following teaching elders working in validated ministries outside the congregations of this presbytery, and members-at-large of this presbytery (G-2.0503a&b).

Isaac Ahn – Pastor, Renewal Community Church, Parsippany, NJ
Nancy Munshour Asbury – Member-at-large
Nadia Ayoub – Mission Worker, The Ukraine
Jennifer Butler – Member-at-large
Sally Campbell – Member-at-large
Brian Croak – Member-at-large
Lawrence Finn – Member-at-large
Leslie Foltz-Morrison – Member-at-large
Cheryl Galan – Transitional Leader, The Presbytery of Elizabeth
Murv Gardiner – Member-at-large
Diedre Greenwood White – Pastor, Annisquam Village Church, Gloucester, MA
Kathryn Henry – Pastor, Peapack Reformed Church, Gladstone, NJ
Jennifer Testa Hrynyk – Parish Associate, Community Congregational Church, Short Hills, NJ
Christina L. McCormick – Middle School Chaplain, The Westminster Schools, Atlanta, GA
Dorothy Morris – Chaplain, Norwood Terrace, Plainfield, NJ
Frank Muse – Member-at-large
John Oh – Pastor, Grace Korean Chhurch, Fullerton, CA
Arthur Pace – Member-at-large
Paul F. Rack – Stated Clerk, The Presbytery of Elizabeth; Temporary Pastor, Hope PC, Tinton Falls, NJ; Temporary Pastor, First PC, Atlantic Highlands, NJ
Christopher Taylor – Member-at-large
Joseph Yoon – Member-at-large

7. The Committee on Ministry also reported taking the following actions.
- Adopted a policy that a temporary pastor may not be considered a candidate for the permanent position in the same church for at least the initial one-year covenant period.
 - Approved a conversation with the Cabinet about “New Beginnings,” a denominational assessment and discernment process to help churches find clarity in thinking about their future.
 - Reported that a Partnership Visit was conducted at the Iselin church.

Adjourn.

The presbytery **VOTED** to adjourn at 8:26 pm (EDT) with prayer by Chris Belden (Mountainside).

Attest:

Paul F. Rack
Stated Clerk

TREASURER'S REPORT

5/27/14

Balance Sheet

1. The **Balance Sheet** shows a substantial reduction in assets for three reasons:
 - a. \$30,000 were given from the Greystone funds to support a new associate at the First Presbyterian Church of Elizabeth,
 - b. Nearly \$200,000 has been withdrawn from PRISM funds to support a variety of multicultural ministries, and
 - c. A nearly \$33,000 deficit.

Reserves and Expenses

1. At the end of the first third of 2014, most of the **expense** line items are at or below 33% of their budgeted value. The notable exceptions are those payments representing large parts of the budget are made early in the year and are not spread throughout the year..
2. Per Capita **Revenues** are currently 43% of budget, which is consistent with our projections for the year.
3. Mission **Revenues** are only 23% of budget, suggesting we will fall short of the projections for the year.
4. The deficit at the end of April was 43% of budget.

Contributions

1. The **Giving Status** spreadsheet shows contributions through May 14, 2014. Thank you for your contributions toward our shared ministries! Together we are working to bring the good news of God's love to our congregations and communities. At present, the per capita payments show
 - a. **7** churches have paid **in full**,
 - b. **3** churches have paid **at least 75%**,
 - c. **16** churches have paid **something but less than 75%**, and
 - d. **20** churches have not yet paid **anything**..
2. As of May 14, 2014, the **Mission** contributions show.
 - a. **16** churches have submitted mission pledges.
 - b. **10** churches have contributed to shared mission programs.

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Accrual Basis

APPENDIX I
Presbytery of Elizabeth
Balance Sheet
As of May 15, 2014

	May 15, 14	Dec 31, 13	\$ Change
ASSETS			
Current Assets			
Checking/Savings			
1001 - Merrill Lynch Operating	7,362.69	151,887.61	-144,524.92
Total Checking/Savings	7,362.69	151,887.61	-144,524.92
Other Current Assets			
1110 - Presbytery Assets			
1111 - NCF Foundation General	101,111.21	100,276.00	835.21
1112 - I&L Program CD	133,032.95	131,404.59	1,628.36
1121 - NCF Foundation Mission	114,150.79	113,013.76	1,137.03
Total 1110 - Presbytery Assets	348,294.95	344,694.35	3,600.60
Total Other Current Assets	348,294.95	344,694.35	3,600.60
Total Current Assets	355,657.64	496,581.96	-140,924.32
Other Assets			
1210 - Greystone UBS	876,673.20	905,999.33	-29,326.13
1220 - PRISM Assets			
1221 - NCF for 21st Cent. Urban Ch.	150,936.94	303,101.26	-152,164.32
1222 - NCF for Church Transformation	10,053.67	9,950.75	102.92
1223 - NCF for Education	135,780.26	178,808.15	-43,027.89
1224 - NCF for Elmora Prism Fund	125,224.13	124,001.07	1,223.06
1225 - NCF for Urban Strategy	3,029.73	3,000.17	29.56
Total 1220 - PRISM Assets	425,024.73	618,861.40	-193,836.67
1230 - Presbytery Loans			
1231 - Elizabeth First	19,900.00	20,000.00	-100.00
1232 - Martinsville	20,586.00	20,586.00	0.00
1233 - Old First Historic Trust	85,000.00	0.00	85,000.00
1234 - Union Townley	3,392.00	5,552.00	-2,160.00
Total 1230 - Presbytery Loans	128,878.00	46,138.00	82,740.00
Total Other Assets	1,430,575.93	1,570,998.73	-140,422.80
TOTAL ASSETS	1,786,233.57	2,067,580.69	-281,347.12
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
2000 - Accounts Payable	0.00	794.11	-794.11
Total Accounts Payable	0.00	794.11	-794.11
Credit Cards			
2010 - American Express	669.79	0.00	669.79

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Accrual Basis

APPENDIX I
Presbytery of Elizabeth
Balance Sheet
As of May 15, 2014

	May 15, 14	Dec 31, 13	\$ Change
Total Credit Cards	669.79	0.00	669.79
Other Current Liabilities			
2300 · Pass Through Mission Giving	0.00	787.50	-787.50
2301 · Basking Ridge Local Mission	0.00	17,400.00	-17,400.00
Total Other Current Liabilities	0.00	18,187.50	-18,187.50
Total Current Liabilities	669.79	18,981.61	-18,311.82
Total Liabilities	669.79	18,981.61	-18,311.82
Equity			
3100 · LEGACY RESERVE			
3110 · Greystone Funds	876,673.20	905,999.33	-29,326.13
3120 · PRISM FUNDS			
3121 · Elmora 21st Cent. Urban Church	150,936.94	303,101.26	-152,164.32
3122 · Elmora Transformation	10,053.67	9,950.75	102.92
3123 · Elmora Education	135,780.26	178,808.15	-43,027.89
3124 · Elmora Prism	125,224.13	124,001.07	1,223.06
3125 · Elmora Urban Strategy Mission	3,029.73	3,000.17	29.56
Total 3120 · PRISM FUNDS	425,024.73	618,861.40	-193,836.67
Total 3100 · LEGACY RESERVE	1,301,697.93	1,524,860.73	-223,162.80
3200 · OPERATIONAL PROGRAM RESERVES			
3230 · COMMITTEE ON MINISTRY			
3231 · Consulting Service	8,233.54	9,053.54	-820.00
3232 · Minister Retreat	473.00	473.00	0.00
Total 3230 · COMMITTEE ON MINISTRY	8,706.54	9,526.54	-820.00
3240 · COMMITTEE ON PREP. FOR MINISTRY			
3241 · Candidate Scholarship Fund	17,155.17	16,465.14	690.03
3243 · Preparation for Ministry	92.92	106.19	-13.27
Total 3240 · COMMITTEE ON PREP. FOR MINISTRY	17,248.09	16,571.33	676.76
3250 · ADMINISTRATION			
3251 · Office Equipment	1,325.66	1,325.66	0.00
Total 3250 · ADMINISTRATION	1,325.66	1,325.66	0.00
Total 3200 · OPERATIONAL PROGRAM RESERVES	27,280.29	27,423.53	-143.24
3300 · MISSION PROGRAM RESERVES			
3310 · EDUCATION & DISCIPLESHIP			
3311 · Equipping the Saints	2,577.84	4,467.84	-1,890.00
3312 · Resource Center	750.89	1,272.89	-522.00
3313 · Triennium	12,817.93	10,733.43	2,084.50
Total 3310 · EDUCATION & DISCIPLESHIP	16,146.66	16,474.16	-327.50

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05/15/14

Accrual Basis

APPENDIX I
Presbytery of Elizabeth
Balance Sheet
As of May 15, 2014

	May 15, 14	Dec 31, 13	\$ Change
3320 · EVAN. & CHURCH VITALITY			
3322 · New Church Development	7,996.69	6,684.19	1,312.50
3323 · New Church Dev. Land Purchase	24,079.19	24,079.19	0.00
Total 3320 · EVAN. & CHURCH VITALITY	32,075.88	30,763.38	1,312.50
3340 · DISASTER PREP & RECOVERY			
3341 · Disaster Assistance	17,881.47	18,881.47	-1,000.00
3342 · Disaster Conference	2,901.50	2,901.50	0.00
Total 3340 · DISASTER PREP & RECOVERY	20,782.97	21,782.97	-1,000.00
3360 · SPECIAL PROGRAMS			
3361 · Peacemaking	2,364.39	2,292.14	72.25
3362 · Self Development of People	10,757.18	10,757.18	0.00
Total 3360 · SPECIAL PROGRAMS	13,121.57	13,049.32	72.25
Total 3300 · MISSION PROGRAM RESERVES	82,127.08	82,069.83	57.25
3500 · UNRESTRICTED FUNDS			
3600 · OPERATIONS			
3610 · Operational Support	-39,483.39	-60,752.28	21,268.89
3620 · General Fund	101,111.21	100,276.00	835.21
3630 · I&L Program	133,032.95	131,404.59	1,628.36
Total 3600 · OPERATIONS	194,660.77	170,928.31	23,732.46
3700 · MISSION			
3710 · Mission Support	-33,433.02	84,164.92	-117,597.94
3720 · Mission Fund	114,150.79	113,013.76	1,137.03
Total 3700 · MISSION	80,717.77	197,178.68	-116,460.91
3800 · PRESBYTERY			
3810 · Outstanding Loans	128,878.00	46,138.00	82,740.00
Total 3800 · PRESBYTERY	128,878.00	46,138.00	82,740.00
Total 3500 · UNRESTRICTED FUNDS	404,256.54	414,244.99	-9,988.45
3910 · Retained Earnings	32,762.48	524.77	32,237.71
Net Income	-62,560.54	-524.77	-62,035.77
Total Equity	1,785,563.78	2,048,599.08	-263,035.30
TOTAL LIABILITIES & EQUITY	1,786,233.57	2,067,580.69	-281,347.12

SUMMARY OF REVENUES & EXPENSES

4/30/2014

4

	Year to Date	2014 Budget	% of Budget	2014 Projection
FUNDING SOURCE				
PER CAPITA (Current Year)	\$ 155,282	\$ 359,757	43.2%	\$ 358,378
PER CAPITA (Prior Year)	\$ 7,712	\$ 8,927	86.4%	\$ 8,226
OTHER OPERATING REVENUE	\$ 1,608	\$ 2,000	80.4%	\$ 4,824
UNDESIGNATED MISSION	\$ 28,413	\$ 125,000	22.7%	\$ 115,116
DESIGNATED MISSION	\$ 72	\$ -		\$ 217
INVESTMENT REVENUE	\$ 2,544	\$ 5,465	46.6%	\$ 7,633
GRANTS, FEES, & RESTRICTED GIVING	\$ 10,272	\$ -		\$ 10,272
TRANSFERS FROM RESERVES	\$ 13,827			\$ 13,827
TRANSFERS FROM UNRESTRICTED FUNDS	\$ 224,838	\$ 84,834	265.0%	\$ 283,869
TOTAL	\$ 444,568	\$ 585,983		\$ 802,361
USES OF FUNDS				
OFFICE & COMMITTEES	\$ 20,932	\$ 49,584	42.2%	\$ 58,292
PER CAPITA OBLIGATION	\$ 70,481	\$ 124,882	56.4%	\$ 123,758
PERSONNEL (Operations)	\$ 57,854	\$ 181,773	31.8%	\$ 178,903
PERSONNEL (Mission)	\$ 33,415	\$ 102,724	32.5%	\$ 103,331
EDUCATION AND DISCIPLESHIP	\$ 5,412	\$ 14,300	37.8%	\$ 21,243
EVANGELISM AND CHURCH VITALITY	\$ 6,988	\$ 24,570	28.4%	\$ 24,570
OUTREACH AND SOCIAL CONCERNS	\$ 34,000	\$ 80,000	42.5%	\$ 80,000
DISASTER PREPARATION AND RECOVERY	\$ 1,000	\$ -		\$ 1,000
SPECIAL PROGRAMS	\$ 8,582	\$ -		\$ 8,582
TRANSFERS TO RESERVES	\$ 11,372	\$ 8,150	139.5%	\$ 8,150
TRANSFERS TO UNRESTRICTED FUNDS	\$ 194,531	\$ -		\$ 194,531
TOTAL	\$ 444,568	\$ 585,983		\$ 802,361
Overall Surplus/(Deficit)	\$ (32,762)	\$ (76,684)	42.7%	

APPENDIX I

DETAIL FOR EXPENSE ACCOUNTS

4/30/2014

		Year to Date					
Operations Support	Undesignated Mission Support	Funding from Reserves	Expenses	2014 Budget	% of Budget	2014 Projection	
5000 · OPERATIONS							
5100 · CABINET							
5110 · Expenses	225		225	0		225	
5120 · Presbytery Meeting Expenses	123		123	500	25%	369	
5130 · Moderator Expenses	0		0	2,000	0%	2,000	
5140 · Events	0		0	0		0	
Total 5100 · CABINET	348	0	0	348	2,500	2,594	
5200 · COMMITTEES							
5210 · Presbytery Attorney	0		0	0		0	
5220 · Personnel Committee	0		0	0		0	
5240 · Permanent Judicial Commission	425		425	0		425	
5250 · Audit Committee	0		0	0		0	
5260 · Trustees	0		0	10,000	0%	10,000	
Total 5200 · COMMITTEES	425	0	0	425	10,000	10,425	
5300 · COMMITTEE ON MINISTRY							
5310 · Expenses	163		163	100	163%	100	
5320 · Background checks	255		255	500	51%	500	
5330 · Training	0		0	700	0%	700	
5340 · Mediation Fees	0		0	0		0	
5350 · Boundary Training	0		0	2,000	0%	2,000	
5360 · Consulting Service	0	1,820	1,820	0		0	
5370 · Minister Retreat	0	0	0	0		0	
Total 5300 · COMMITTEE ON MINISTRY	418	0	1,820	2,238	3,300	3,300	
5400 · COMMITTEE ON PREP FOR MINISTRY							
5410 · Expenses	0		0	0		0	
5420 · Training	0		0	0		0	
5430 · Candidate Career Counseling	556		556	800	70%	800	
5440 · Annual Candidates Luncheon	0		0	100	0%	100	
5450 · Candidate Scholarships	0	0	0	0		0	
5460 · Preparation for Ministry	0	13	13	0		0	
Total 5400 · COMMITTEE ON PREP FOR MINISTRY	556	0	13	569	900	900	

APPENDIX I

DETAIL FOR EXPENSE ACCOUNTS

4/30/2014

4 Year to Date						
Operations Support	Undesignated Mission Support	Funding from Reserves	Expenses	2014 Budget	% of Budget	2014 Projection
5500 · OFFICE EXPENSES						
5505 · Banking Expense	456		456	500	91%	500
5510 · Supplies	319		319	3,500	9%	958
5515 · Postage and Delivery	216		216	750	29%	648
5520 · Telephone	994		994	2,300	43%	2,981
5525 · Internet Access	80		80	240	33%	239
5530 · Web Hosting Expense	60		60	240	25%	180
5532 · Office Equipment	0	0	0	0		0
5535 · Equipment Leases	5,024		5,024	8,700	58%	15,071
5540 · Rent	4,000		4,000	12,000	33%	12,000
5545 · Insurance	3,085		3,085	3,829	81%	3,829
5550 · Website Development	1,788		1,788	500	358%	500
5580 · Stated Clerk's Expense	0		0	175	0%	175
5590 · Calendars, B of Order, etc.	950		950	0		2,851
5592 · Fees	25		25	50	50%	75
5595 · Contingency	355		355	100	355%	1,066
Total 5500 · OFFICE EXPENSES	17,352	0	0	17,352		41,073
Total 5000 · OPERATIONS	19,099	0	1,833	20,932		58,292
5900 · GENERAL PRESBYTERY						
5940 · GA Per Capita	26,639		26,639	79,916	33%	79,916
5950 · Synod Per Capita	43,843		43,843	44,967	98%	43,843
Total 5900 · GENERAL PRESBYTERY	70,481	0	0	70,481		123,758

APPENDIX I

DETAIL FOR EXPENSE ACCOUNTS

4/30/2014

	Year to Date			Expenses	2014 Budget	% of Budget	2014 Projection
	Operations Support	Undesignated Mission Support	Funding from Reserves				
6000 · PERSONNEL							
6100 · Transitional Leader							
6110 · Salary	9,200	6,133		15,333	46,230	33%	46,230
6115 · Social Security Offset	1,325	884		2,209	6,660	33%	6,660
6120 · Housing	6,800	4,533		11,333	34,170	33%	34,170
6130 · Pension & Major Medical	6,028	4,019		10,047	28,140	36%	30,142
6140 · Dental Insurance	0	0		0	0		0
6150 · Professional Expenses	1,108	738		1,846	7,500	25%	7,500
6160 · Continuing Education	0	0		0	3,000	0%	3,000
6165 · Carryover of T. L. Cont. Ed	0	0	0	0	0		0
6170 · GA Expenses	394	262		656	2,000	33%	2,000
Total 6100 · Transitional Leader	24,855	16,570	0	41,425	127,700		129,702
6200 · Stated Clerk							
6210 · Salary	6,918			6,918	20,753	33%	20,753
6250 · Professional Expenses	0			0	2,000	0%	0
6260 · Continuing Education	0			0	0		0
6270 · GA Expenses	0			0	2,000	0%	2,000
Total 6200 · Stated Clerk	6,918	0	0	6,918	24,753		22,753
6300 · Admin. Assist. for SC							
6310 · Salary	9,197	6,131		15,328	45,983	33%	45,983
6330 · Pension & Major Medical	3,156	2,104		5,260	16,094	33%	15,779
6340 · Dental Insurance	171	114		285	802	35%	854
6360 · Continuing Education	0	0		0	500	0%	500
Total 6300 · Admin. Assist. for SC	12,523	8,349	0	20,872	63,379		63,115
6400 · Admin. Asst. Mission/Education							
6410 · Salary	7,081	4,720		11,801	35,404	33%	35,404
6430 · Pension & Major Medical	2,765	1,843		4,608	12,391	37%	13,825
6440 · Dental Insurance	171	114		285	302	94%	854
6460 · Continuing Education	0	0		0	500	0%	500
Total 6400 · Admin. Asst. Mission/Education	10,017	6,678	0	16,694	48,597		50,583
6500 · Bookkeeper							
6510 · Compensation	1,449	966		2,415	8,568	28%	7,245
Total 6500 · Bookkeeper	1,449	966	0	2,415	8,568		7,245
6900 · Employer Payroll Taxes	1,752	853		2,605	10,460	25%	7,814
6950 · Payroll Service	341			341	1,040	33%	1,023
Total 6000 · PERSONNEL	57,854	33,415	0	91,269	284,497		282,234

APPENDIX I

DETAIL FOR EXPENSE ACCOUNTS

4/30/2014

		Year to Date					
Operations Support	Undesignated Mission Support	Funding from Reserves	Expenses	2014 Budget	% of Budget	2014 Projection	
7000 · MISSION MINISTRIES							
7100 · EDUCATION & DISCIPLESHIP							
7110 · Equipping the Saints	0	1,890	1,890	0		5,670	
7120 · Christian Education	0		0	800	0%	800	
7130 · Training	0		0	1,500	0%	1,500	
7140 · Presbyterian Camp Johnsonburg	3,000		3,000	12,000	25%	12,000	
7150 · Resource Center	0	522	522	0		1,273	
7180 · Triennium	0	0	0	5,000	0%	0	
Total 7100 · EDUCATION & DISCIPLESHIP	0	3,000	2,412	5,412	19,300	21,243	
7200 · EVAN & CHURCH VITALITY							
7210 · Jeremiah Journey	6,988		6,988	17,570	40%	17,570	
7220 · New Church Development	0	0	0	3,150	0%	0	
7240 · Church Vitality Training	0		0	2,000	0%	2,000	
7250 · Conf. Scholarships & Consultant	0		0	5,000	0%	5,000	
Total 7200 · EVAN & CHURCH VITALITY	0	6,988	0	6,988	27,720	24,570	
7300 · OUTREACH & SOCIAL CONCERNS							
7310 · Local Mission	34,000		34,000	40,000	85%	40,000	
7320 · New Hope Initiative	0		0	40,000	0%	40,000	
Total 7300 · OUTREACH & SOCIAL CONCERNS	0	34,000	0	34,000	80,000	80,000	
7400 · DISASTER PREP. & RECOVERY							
7410 · Disaster Assistance	0	1,000	1,000	0		1,000	
7420 · Disaster Conference	0	0	0	0		0	
Total 7400 · DISASTER PREP. & RECOVERY	0	0	1,000	1,000	0	1,000	
7600 · SPECIAL PROGRAMS							
7610 · Peacemaking	0	0	0	0		0	
7620 · Self Development of People	0	8,582	8,582	0		8,582	
Total 7600 · SPECIAL PROGRAMS	0	0	8,582	8,582	0	8,582	
Total 7000 · MISSION MINISTRIES	0	43,988	11,994	55,982	127,020	135,395	
Total PRESBYTERY	147,434	77,404	13,827	238,665	585,983	599,680	

¹ The following grants constitute the local mission support:

AGAPE Community Kitchen	\$ 2,500	Institute of Music for Children	\$ 5,000
El Centro	\$ 5,000	Restore Ministries	\$ 5,000
Fish Hospitality Program, Inc.	\$ 4,500	Somerset Chaplaincy - Elderly	\$ 2,000
Good News Home for Women	\$ 2,000	Brand New Day	\$ 2,000
HomeFirst Interfaith Housing	\$ 2,000	Somerset Jail Chaplaincy	\$ 2,000
Red Ribbon Fellowship	\$ 2,000		

\$20,000 of the above total was funded by a special grant from Basking Ridge.

APPENDIX I

DETAIL FOR RESERVE ACCOUNTS

4/30/2014

4

	Year to Date					Current Status of Reserve Account
	Start of Year Value for Reserve	Transfers from Operations Support	Transfers from Mission Support	Grants, Fees, & Restricted Giving	Withdrawals	
3200 - OPERATIONAL PROGRAM RESERVES						
3230 - COMMITTEE ON MINISTRY						
3231 - Consulting Service	9054	0		1000	1820	8234
3232 - Minister Retreat	473	0		0	0	473
Total 3230 - COMMITTEE ON MINISTRY	9527	0	0	1000	1820	8707
3240 - COMMITTEE ON PREP. FOR MINISTRY						
3241 - Candidate Scholarship Fund	16465	0		690	0	17155
3243 - Preparation for Ministry	106	0		0	13	93
Total 3240 - COMMITTEE ON PREP. FOR MINISTRY	16571	0	0	690	13	17248
3250 - ADMINISTRATION						
3251 - Office Equipment	1326	0		0	0	1326
Total 3250 - ADMINISTRATION	1326	0	0	0	0	1326
Total 3200 - OPERATIONAL PROGRAM RESERVES	27424	0	0	1690	1833	27280
3300 - MISSION PROGRAM RESERVES						
3310 - EDUCATION & DISCIPLESHIP						
3311 - Equipping the Saints	4468		0	0	1890	2578
3312 - Resource Center	1273		0	0	522	751
3313 - Triennium	10733		1668	0	0	12401
Total 3310 - EDUCATION & DISCIPLESHIP	16474	0	1668	0	2412	15730
3320 - EVAN. & CHURCH VITALITY						
3322 - New Church Development	6684		1050	0	0	7734
3323 - New Church Dev. Land Purchase	24079		0	0	0	24079
Total 3320 - EVAN. & CHURCH VITALITY	30763	0	1050	0	0	31813
3340 - DISASTER PREP & RECOVERY						
3341 - Disaster Assistance	18881		0	0	1000	17881
3342 - Disaster Conference	2902		0	0	0	2902
Total 3340 - DISASTER PREP & RECOVERY	21783	0	0	0	1000	20783
3360 - SPECIAL PROGRAMS						
3361 - Peacemaking	2292		0	72	0	2364
3362 - Self Development of People	10757		0	8582	8582	10757
Total 3360 - SPECIAL PROGRAMS	13049	0	0	8654	8582	13122
Total 3300 - MISSION PROGRAM RESERVES	82070	0	2718	8654	11994	81448

1 \$6,000 to *Roselle Collaborative for Youth & Families* and \$2582 for *Growing Parent Power for Change*

APPENDIX I

	Year to Date					Current Status of Account
	Start of Year Value for Account	Transfers from Operations Sources	Transfers from Mission Sources	Operations/Mission Revenue	Withdrawals	
3500 · UNRESTRICTED FUNDS						
3600 · OPERATIONS						
3610 · Operational Support	-60752		122027	167145	283204	-54783
3620 · General Fund	100276	835		0	0	101111
3630 · I&L Program	131405	1628		0	0	133033
Total 3600 · OPERATIONS	170928	2464	122027	167145	283204	179361
3700 · MISSION						
3710 · Mission Support	84165		21000	28413	166332	-32754
3720 · Mission Fund	113014		1137	0	0	114151
Total 3700 · MISSION	197179	0	22137	28413	166332	81397
3800 · PRESBYTERY						
3810 · Outstanding Loans	46138	15000	85000	0	1960	144178
Total 3800 · PRESBYTERY	46138	15000	85000	0	1960	144178
Total 3500 · UNRESTRICTED FUNDS	414245	17464	229164	195559	451496	404936

Second Reading, May 27, 2014
Modifications to Presbytery of Elizabeth Bylaws and Standing Rules
Regarding Responsibilities and Composition of the Board of Trustees

Background and Rationale

The Cabinet received a report from the Board of Trustees that recommends changes in the responsibilities and composition of the Board and recommends to the presbytery the approval of the recommended changes. The proposed changes are intended to provide for more efficient and effective operation of the presbytery in financial matters, including budgeting and financial reporting. These budgeting and financial reporting responsibilities are presently the responsibility of the Stewardship Committee (called the Financial Development Committee in the current bylaws) which is a committee of Cabinet (called Council in the present bylaws). The Treasurer and the bookkeeper actually perform many of these tasks. The purpose of this change is to connect the way we budget and manage our financial resources throughout the year.

The recommendation of the Trustees includes dissolving the Stewardship Committee.

The Stewardship Committee has other responsibilities pertaining to communicating and interpreting needs to the congregations of the presbytery. This role would be fulfilled by Cabinet in a way to be determined later.

A. Modify Bylaws ARTICLE III to insert new section 4 and renumber section 4 as 5, as follows:

The Trustees shall:

1. Fulfill the legal requirements of the State of New Jersey, thereby constituting the legal corporation to hold property of the Presbytery.
2. Advise the Presbytery of its responsibilities in carrying out all the provisions of the Book of Order, Chapter IV, Church Property (G-4.02).
3. Meet at least quarterly and report all proceedings to the council and Presbytery for review and action as required by civil law.
4. Be responsible for overseeing the financial system of the Presbytery, including:
 - a. Monitoring income and expenditures, developing the budget, determining short and long term financial plans,
 - b. Overseeing Presbytery investments,
 - c. Providing for the audit of presbytery financial records.
 - d. Working with Cabinet, Program Units and other groups in analyzing and recommending funding for programs and other requests for Presbytery support.
5. Consist of no fewer than seven and no more than ten members elected by presbytery for three-year terms, including the President and the Treasurer.
 - a. The President of the Trustees will be a member of Cabinet.
 - b. The Treasurer will be a full member of the Trustees with voice and vote
 - c. The President of the Board of Trustees will be *a member of the board and* elected by Presbytery. *The Treasurer is not eligible to serve as President.* (language in italics added for second reading)
6. The Board of Trustees may elect from among its members a Vice President to assume the responsibilities of the President in the event of the President's absence or temporary inability to serve, and *may also elect* (language in italics added for second reading) a Secretary.

APPENDIX II

The present Article III section 4 reads:

“(The Trustees shall) Consist of six members elected by presbytery for three-year terms. The President of the trustees will be a member of council. The President of the Board of Trustees will be elected by presbytery.”

B. Move Bylaws Article II, section C.1.d to Article II, section A.6.

This item reads as follows: “Interpret to congregations the financial needs of the Presbytery, Synod and General Assembly.”

C. Delete Bylaws Article II, section C.1 and renumber the remainder of Article II, section C.

D. Add Section 3 to Bylaws Article X as follows:

3. Be a member of the Board of Trustees with voice and vote.

E. Delete Standing Rule SRC3.D.4

This rule states that the Chair of the Financial Development Committee (which is being dissolved) sits with voice and without vote on the Council (Cabinet)

F. Modify Standing Rule SRI1 to read:

“The Board of Trustees shall initiate and oversee the preparation of the proposed Presbytery Budget.”

APPENDIX III

1. **Presbytery Imbalance Proposal.** G-3.0301

We have 89 resident teaching elders.

We have 47 churches with a total of 54 elders representing them.

We allow 13 elders who are serving on Cabinet or who have served as Moderator, for a current total of 67 possible ruling elder presbyters.

The gap to be made up by adding elders is therefore 22.

Proposal: to redress the imbalance by asking the 22 churches in the presbytery directory beginning with Clark (Osceola) through Mountainside (Community) to elect one additional elder commissioner for the year (June 2014 - May 2015). Next year we will review the imbalance at that time and use the same approach, beginning with New Providence. And so on from year to year.

The churches receiving additional representation beginning in June 2014 will be: **Clark (Osceola), Clinton, Cranford (First), Edison (Community), Edison (Lord of Hope), Edison (Oak Tree), Elizabeth (First), Elizabeth (Second), Elizabeth (Third-Westminster), Elizabeth (Siloam-Hope), Fanwood, Fords (First), Garwood, Hillside Millennium, Iselin (First), Liberty Corner, Linden, Linden (Calvin), Martinsville (Christ), Metuchen (First), Middlesex, and Mountainside (Community).**

APPENDIX IV

1. Annual Listing of former members of the Permanent Judicial Commission. D-5.0206b

Roster of former members of the Permanent Judicial Commission (within past six years)

Rev. Helen	Beglin	Honorably Retired	2008
Rev. Deirdre	Greenwood White	Specialized Minister (in MA)	2008

APPENDIX V

2. Report of Synod Review of Presbytery Minutes for 2013 on May 21-22, 2014.