

## Pastoral Call Form

### Presbyterian Church (U.S.A.)

(for Pastor, Co-Pastor, Associate Pastor)

The \_\_\_\_\_ Presbyterian Church of \_\_\_\_\_  
belonging to \_\_\_\_\_ Presbytery, being well satisfied with your qualification for ministry  
and confident that we have been led to you by the Holy Spirit as one whose service will be profitable to the spiritual  
interests of our church and fruitful for the Kingdom of our Lord, earnestly and solemnly calls you,

\_\_\_\_\_  
(name)

to undertake the office of

\_\_\_\_\_ of this congregation, beginning \_\_\_\_\_, promising you in the discharge of your duty all proper  
support encouragement and allegiance in the Lord.

That you may be free to devote full-time (part-time) to the ministry of Word and Sacrament among us, we promise  
and obligate ourselves to pay you in regular monthly payments the following effective salary and following  
vouchered expenses (fill in those which are agreed to):

#### Effective salary

Cash Salary \$ \_\_\_\_\_  
Fair rental value of manse \$ \_\_\_\_\_  
Housing Allowance \$ \_\_\_\_\_  
Utilities Allowance \$ \_\_\_\_\_  
Deferred Compensation \$ \_\_\_\_\_  
Other allowances \$ \_\_\_\_\_  
**Total** \$ \_\_\_\_\_

#### Reimbursable expenses (by voucher)

Automobile expense (\_\_\_\_ per mile) \$ \_\_\_\_\_  
Business/professional expenses \$ \_\_\_\_\_  
SECA Supplement (up to 50%) \$ \_\_\_\_\_  
Continuing Education \$ \_\_\_\_\_  
Other allowances \$ \_\_\_\_\_  
Moving Costs (up to) \$ \_\_\_\_\_

Full medical, pension, disability, and death benefit coverage under the Board of Pensions

Paid Vacation \_\_\_\_\_

Paid Continuing Education \_\_\_\_\_

We further promise and obligate ourselves to review with you annually the adequacy of this compensation.

In the seventh year of service, the congregation will provide for a three-month Clergy Renewal Leave, continuing  
the salary and benefits for that period, and providing for pulpit supply in the pastor's absence.

In testimony whereof we have subscribed our names this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Having moderated the congregational meeting which extended this call for ministerial services, I do certify that the  
call has been made in all respect according to the presbytery policy and the Form of Government, and that the  
persons who signed the foregoing call were authorized to do so by vote of the congregation.

Vote of the congregation at the meeting was \_\_\_\_\_ in favor of the candidate and \_\_\_\_\_ opposed.

(signed) \_\_\_\_\_  
moderator of the meeting

## Certification of Call

### A. Action by Presbytery of Call

1. The Presbytery of \_\_\_\_\_ has reviewed and approved this call.

Date of action \_\_\_\_\_ (Signed) \_\_\_\_\_

Stated Clerk or Authorized Signer

### B. Action by the Minister's/Candidate's Presbytery

1. The Presbytery of \_\_\_\_\_ finds it expedient (not expedient) to release  
\_\_\_\_\_ to accept this call.

Date of action \_\_\_\_\_ (Signed) \_\_\_\_\_

Stated Clerk or Authorized Signer

### C. Acceptance of the Call

This is to certify that I have received and accepted the call.

Date of action \_\_\_\_\_ (Signed) \_\_\_\_\_

Minister



*Complete and sign four original copies. When all parties have signed, an original copy goes to  
1) the minister, 2) the calling church, 3) the presbytery of call and 4) the minister's presbytery of membership/care.*